

Gulf Coast Community Federal Credit Union

Mobile Deposit Instructions

How to deposit checks using our new, improved Mobile Banking app

Compatible Devices

Use of the Mobile Banking app requires a compatible mobile device and enrollment in Online Banking. See below for compatible device criteria.

<u>Apple</u> Devices iPhones and iPads running iOS 12.0 or newer

<u>Android</u> Devices Phones and Tablets running Android OS 7.0 or newer

Proper Endorsement

With a **dark blue** or **black** pen, please endorse the back of the check. Above your signature, please write "FOR MOBILE DEPOSIT ONLY", Your GCCFCU Account Number and "GCCFCU" (above the "Do not write, stamp or sign below this line" section).

ENDORSE HERE For Mobile Deposit Only Acct 10181928 GCCFCU ickey Marse

Mobile Deposit Capture

Log in to the GCCFCU Mobile Banking App on your compatible mobile device.

Tap the *Check Deposit* icon in the bottom menu.

KASASA CASH PLUS SA	VER 210
Available**	\$16,097 ^{.93}
Current	\$16,106.69
KASASA SAVER 220	
Available**	\$145 ^{.93}
Current	\$145.93
PRIMARY SAVINGS 1	
Available**	\$0.00
Current	\$5.00



Select the suffix you want to deposit your check into by tapping the **To** option at the top of the screen.

₽

Tap the *Amount* option to enter the dollar amount of the check.

Tap on the *Front* option to take a photo of the front of the check.

eck Deposit	
DEPOSIT HISTORY	
Kasasa Cash Plus Saver	
eposit into:	
rimary Savings \$0.00	
asasa Cash Plus \$16,097.93 10	
ASASA SAVER \$145.93 20	
Cancel	

Align the check within the box, ensuring all edges show and the picture is clear.

\otimes	Front of Check	Auto Capture
	Donald Disney 12364 Highwar 48 12364 Highwar 48 Pay To The Order Of Mickey Moose Foor Hundred Twenty Five and collog Doll 12364 Highwar 48 Foor Center the check and we will take the photo for you Memo: 12653769061:0000061 211 201	104 Non use work of the second
		 ()

Review the check image to make sure the **MICR number** and **check amount** are visible. If everything looks accurate, tap *Keep picture*. If something is incorrect or not visible, tap *Retake picture*.

Pay The Economic Mer 1: 2	naid Dianey, 49 Herbort Mas 28503-2741 (228) 539-5310 Porder of Mickey Moos Porder of Mickey Moos 12364 Highway 49 T2364 Highway 49 (When, MS 39603 228-587 729 228-587 729 228-577 729 228-577 729 228-577 729 228-577 729 228-5777 729 228-	104 Date 7/7/2020 BETTER Se \$425.00 Five and collars Add Collar Dollars 2n° 104	
Make sure all edges show and the amount is visible.			
Retake picture		Кеер рі	cture

The mobile app will automatically prompt you to take a picture of the back of the check. If it does not, you can tap the *Back* option on the *Check Deposit* screen.



Make sure the endorsement is clear and visible. If everything looks good, tap *Keep picture*. If the endorsement is out of focus, tap *Retake picture*.



Review all the information (suffix, amount and check images) to ensure accuracy.

If all your information looks correct, tap the *Deposit* button.



Approval Emails

After you submit your check images, you will receive two e-mails. The first is a receipt that we received your check deposit and it will be reviewed for accuracy. The second e-mail will be either a confirmation that we have approved your deposit or an indication of an issue with your deposit. When deposits are approved, it may take up to 3 business days before it is posted to your account.

And That's It!

<u>After</u> receiving your APPROVAL e-mail, write **ELECTRONICALLY DEPOSITED ON** *Date* prominently on the front of the check. Store the check in a secure location for 60 days after your deposit and then destroy.

Donald Disney ELECTRO	NICALLY DEPOSITED 104
GULFPORT, MS 39503-2741 0 7 PH: (228) 539-6310	18/20 Date 117 2020 2653
Pay To The Order Of Mickey N Four Hundred Two	louse \$425.00 Benty-Five and colloo Dollars
Guil Coast Community Preserve Credit Dales Marmo: Rent	- Dandia
1: 26 53 76 906 :: 000006	204